

**NON-UNION EMPLOYMENT CONTRACT FOR TELEVISION COMMERCIALS**

DATE

EST. #

MULTIPLE TRACKING OR SWEETENING DID \_\_\_\_\_ DID NOT \_\_\_\_\_ OCCUR.

DATE	WORKTIME		MEALS		MAKEUP/FITTING		TRAVEL TO LOC		TRAVEL FROM LOC		PROFORMERS INITIALS
	FROM	TO	FROM	TO	FROM	TO	FROM	TO	FROM	TO	

Employer of Record for income tax and unemployment insurance purpose is Employer of Record and Address

Agreement between \_\_\_\_\_, producer, and Employer and \_\_\_\_\_, Performer, Producer and Employer engage Performer, and Performer agrees to perform services for Producer and Employer in television commercials as follows:

SOCIAL SECURITY # \_\_\_\_\_  
 DATE OF ENGAGEMENT \_\_\_\_\_  
 ACTING ON BEHALF OF \_\_\_\_\_  
 CITY AND STATE \_\_\_\_\_  
 PLACE OF ENGAGEMENT \_\_\_\_\_  
 (ADVERTISER)

TIME OF ENGAGEMENT-FROM \_\_\_\_\_ TO \_\_\_\_\_  
 FOR AGENCY \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 (PRODUCT)

COMMERCIAL NO.(S) AND TITLE(S), NO. OF COMMERCIALS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

CHECK IF APPLICABLE:  SMOKE WORK  
 COMMERCIAL IS: DEALER-A  B   
 SEASONAL  TEST OR TEST MARKET   
 NON-AIR  PRODUCED FOR CABLE   
 \_\_\_\_\_ REGIONAL ADDENDUM

SESSION FEE COMPENSATION \$ \_\_\_\_\_  
 CLASSIFICATION \_\_\_\_\_ ON-CAMERA  
 \_\_\_\_\_ PRINCIPAL PERFORMER \_\_\_\_\_ SOLO OR DUO  
 \_\_\_\_\_ STUNT PERFORMER \_\_\_\_\_ GROUP 3-5  
 \_\_\_\_\_ SPECIALTY ACT \_\_\_\_\_ GROUP 6-8  
 \_\_\_\_\_ DANCER \_\_\_\_\_ GROUP - 9 OR MORE  
 \_\_\_\_\_ SINGER \_\_\_\_\_ CONTRACTOR  
 PART PLAYED \_\_\_\_\_ EXTRAS

\_\_\_\_\_ OFF-CAMERA  
 \_\_\_\_\_ SIGNATURE - SOLO OR DUO  
 \_\_\_\_\_ GROUP - SIGNATURE 3-5  
 \_\_\_\_\_ GROUP - SIGNATURE 6-8  
 \_\_\_\_\_ GROUP - SIGNATURE - 9 OR MORE  
 \_\_\_\_\_ PILOT

\_\_\_\_\_ Performer does not consent to the use of his services in commercials, made hereunder as dealer commercials payable at dealer commercial rates.  
 \_\_\_\_\_ Performer does not consent to the use of his services in commercials, made hereunder on a simulcast.

To Performer at \_\_\_\_\_ (Address)  
 To Performer c/o \_\_\_\_\_ at \_\_\_\_\_ (Address)

BY \_\_\_\_\_ PERFORMER

Performer hereby certifies that he is 21 years of age or over. (If under 21 years of age this contract must be signed below by a Parent or Guardian.) I, the undersigned hereby state that I am the \_\_\_\_\_ (Mother, Father, Guardian) of the above named Performer and do hereby consent and give my permission to this agreement.  
 \_\_\_\_\_  
 (Signature of Parent of Guardian)

SPECIAL PROVISIONS: (Include all terms required):

BY \_\_\_\_\_ PERFORMER  
 Performer acknowledges that he has read all the terms and conditions in the Special Provisions section above and hereby agrees thereto.

# Form W-4 (2010)

**Purpose.** Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. Consider completing a new Form W-4 each year and when your personal or financial situation changes.

**Exemption from withholding.** If you are exempt, complete **only** lines 1, 2, 3, 4, and 7 and sign the form to validate it. Your exemption for 2010 expires February 16, 2011. See Pub. 505, Tax Withholding and Estimated Tax.

**Note.** You cannot claim exemption from withholding if (a) your income exceeds \$950 and includes more than \$300 of unearned income (for example, interest and dividends) and (b) another person can claim you as a dependent on his or her tax return.

**Basic instructions.** If you are not exempt, complete the **Personal Allowances Worksheet** below. The worksheets on page 2 further adjust your withholding allowances based on itemized deductions, certain credits, adjustments to income, or two-earners/multiple jobs situations.

Complete all worksheets that apply. However, you may claim fewer (or zero) allowances. For regular wages, withholding must be based on allowances you claimed and may not be a flat amount or percentage of wages.

**Head of household.** Generally, you may claim head of household filing status on your tax return only if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See Pub. 501, Exemptions, Standard Deduction, and Filing Information, for information.

**Tax credits.** You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the **Personal Allowances Worksheet** below. See Pub. 919, How Do I Adjust My Tax Withholding, for information on converting your other credits into withholding allowances.

**Nonwage income.** If you have a large amount of nonwage income, such as interest or dividends, consider making estimated tax

payments using Form 1040-ES, Estimated Tax for Individuals. Otherwise, you may owe additional tax. If you have pension or annuity income, see Pub. 919 to find out if you should adjust your withholding on Form W-4 or W-4P.

**Two earners or multiple jobs.** If you have a working spouse or more than one job, figure the total number of allowances you are entitled to claim on all jobs using worksheets from only one Form W-4. Your withholding usually will be most accurate when all allowances are claimed on the Form W-4 for the highest paying job and zero allowances are claimed on the others. See Pub. 919 for details.

**Nonresident alien.** If you are a nonresident alien, see Notice 1392, Supplemental Form W-4 Instructions for Nonresident Aliens, before completing this form.

**Check your withholding.** After your Form W-4 takes effect, use Pub. 919 to see how the amount you are having withheld compares to your projected total tax for 2010. See Pub. 919, especially if your earnings exceed \$130,000 (Single) or \$180,000 (Married).

## Personal Allowances Worksheet (Keep for your records.)

<b>A</b>	Enter "1" for <b>yourself</b> if no one else can claim you as a dependent . . . . .	<b>A</b> _____		
<b>B</b>	Enter "1" if: <table border="0" style="display: inline-table; vertical-align: middle;"> <tr> <td style="font-size: 3em; vertical-align: middle;">{</td> <td> <ul style="list-style-type: none"> <li>• You are single and have only one job; or</li> <li>• You are married, have only one job, and your spouse does not work; or</li> <li>• Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.</li> </ul> </td> </tr> </table>	{	<ul style="list-style-type: none"> <li>• You are single and have only one job; or</li> <li>• You are married, have only one job, and your spouse does not work; or</li> <li>• Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.</li> </ul>	<b>B</b> _____
{	<ul style="list-style-type: none"> <li>• You are single and have only one job; or</li> <li>• You are married, have only one job, and your spouse does not work; or</li> <li>• Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.</li> </ul>			
<b>C</b>	Enter "1" for your <b>spouse</b> . But, you may choose to enter "-0-" if you are married and have either a working spouse or more than one job. (Entering "-0-" may help you avoid having too little tax withheld.) . . . . .	<b>C</b> _____		
<b>D</b>	Enter number of <b>dependents</b> (other than your spouse or yourself) you will claim on your tax return . . . . .	<b>D</b> _____		
<b>E</b>	Enter "1" if you will file as <b>head of household</b> on your tax return (see conditions under <b>Head of household</b> above) . . . . .	<b>E</b> _____		
<b>F</b>	Enter "1" if you have at least \$1,800 of <b>child or dependent care expenses</b> for which you plan to claim a credit . . . . .	<b>F</b> _____		
<b>G</b>	<b>Child Tax Credit</b> (including additional child tax credit). See Pub. 972, Child Tax Credit, for more information. <ul style="list-style-type: none"> <li>• If your total income will be less than \$61,000 (\$90,000 if married), enter "2" for each eligible child; then <b>less</b> "1" if you have three or more eligible children.</li> <li>• If your total income will be between \$61,000 and \$84,000 (\$90,000 and \$119,000 if married), enter "1" for each eligible child plus "1" <b>additional</b> if you have six or more eligible children.</li> </ul>	<b>G</b> _____		
<b>H</b>	Add lines A through G and enter total here. ( <b>Note.</b> This may be different from the number of exemptions you claim on your tax return.) ▶	<b>H</b> _____		
	For accuracy, <b>complete all worksheets that apply.</b> <table border="0" style="display: inline-table; vertical-align: middle;"> <tr> <td style="font-size: 3em; vertical-align: middle;">{</td> <td> <ul style="list-style-type: none"> <li>• If you plan to <b>itemize or claim adjustments to income</b> and want to reduce your withholding, see the <b>Deductions and Adjustments Worksheet</b> on page 2.</li> <li>• If you have <b>more than one job</b> or are <b>married and you and your spouse both work</b> and the combined earnings from all jobs exceed \$18,000 (\$32,000 if married), see the <b>Two-Earners/Multiple Jobs Worksheet</b> on page 2 to avoid having too little tax withheld.</li> <li>• If <b>neither</b> of the above situations applies, <b>stop here</b> and enter the number from line H on line 5 of Form W-4 below.</li> </ul> </td> </tr> </table>	{	<ul style="list-style-type: none"> <li>• If you plan to <b>itemize or claim adjustments to income</b> and want to reduce your withholding, see the <b>Deductions and Adjustments Worksheet</b> on page 2.</li> <li>• If you have <b>more than one job</b> or are <b>married and you and your spouse both work</b> and the combined earnings from all jobs exceed \$18,000 (\$32,000 if married), see the <b>Two-Earners/Multiple Jobs Worksheet</b> on page 2 to avoid having too little tax withheld.</li> <li>• If <b>neither</b> of the above situations applies, <b>stop here</b> and enter the number from line H on line 5 of Form W-4 below.</li> </ul>	
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----- Cut here and give Form W-4 to your employer. Keep the top part for your records. -----

Form <b>W-4</b> Department of the Treasury Internal Revenue Service	<h2 style="margin: 0;">Employee's Withholding Allowance Certificate</h2> <p style="margin: 0;">▶ <b>Whether you are entitled to claim a certain number of allowances or exemption from withholding is subject to review by the IRS. Your employer may be required to send a copy of this form to the IRS.</b></p>	OMB No. 1545-0074  <span style="font-size: 2em; font-weight: bold;">2010</span>
1 Type or print your first name and middle initial.	Last name	2 Your social security number
Home address (number and street or rural route)	3 <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate. <b>Note.</b> If married, but legally separated, or spouse is a nonresident alien, check the "Single" box.	
City or town, state, and ZIP code	4 If your last name differs from that shown on your social security card, check here. You must call 1-800-772-1213 for a replacement card. ▶ <input type="checkbox"/>	
5 Total number of allowances you are claiming (from line H above or from the applicable worksheet on page 2)	6 \$	
7 I claim exemption from withholding for 2010, and I certify that I meet <b>both</b> of the following conditions for exemption. • Last year I had a right to a refund of <b>all</b> federal income tax withheld because I had <b>no</b> tax liability <b>and</b> • This year I expect a refund of <b>all</b> federal income tax withheld because I expect to have <b>no</b> tax liability. If you meet both conditions, write "Exempt" here . . . . . ▶		7
Under penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is true, correct, and complete.		
Employee's signature (Form is not valid unless you sign it.) ▶		Date ▶
8 Employer's name and address (Employer: Complete lines 8 and 10 only if sending to the IRS.)	9 Office code (optional)	10 Employer identification number (EIN)

## **STANDARD PROVISIONS**

### **1. RIGHT TO CONTRACT**

Performer states that to the best of his/her knowledge, he/she has not authorized the use of his/her name, likeness or identifiable voice in any commercial advertising any competitive product or service during the term of permissible use of commercial(s) hereunder and that he/she is free to enter into this contract and to grant the rights and uses herein set forth.

### **2. EXCLUSIVITY**

Performer states that since accepting employment in the commercial(s) covered by this contract, he/she had not accepted employment in nor authorized the use of his/her name of likeness or identifiable voice in any commercial(s) advertising any competitive product or service and that he/she will not hereafter, during the term of permissible use of the commercial(s) for which he/she is employed hereunder, accept employment in or authorize the use of his/her name of likeness or identifiable voice in any commercial(s) advertising any competitive product or service. Unless otherwise bargained for, this paragraph shall not apply to off-camera solo or duo singers or group performers other than name groups or to performers employed in Seasonal Commercials.

### **3. OTHER USES**

Producer shall have the right to all non-broadcast use of the commercial(s) produced hereunder including, but not limited to foreign, theatrical, industrial, interactive software or interactive (internet).

### **4. ARBITRATION**

All disputed and controversies of every kind and nature arising out of or in connection with this contract shall be subject to arbitration.

### **5. PRODUCER'S RIGHTS**

Performer acknowledges that performer has no right, title or interest of any kind or nature whatsoever in or to the commercial(s). A role owned or created by Producer belongs to Producer and not to the performer.